

**Village Charter Academy  
Board Minutes  
November 7, 2020@ 9 a.m.  
Village Charter Academy, zoom  
7357 Jordan Ave. Canoga Park, CA, 91303**

**Village Charter Academy Vision Statement**

Students at Village Charter Academy, supported by the Charter’s Learning Community, will use their unique attributes to achieve a broad base of knowledge integrated with the arts and technology. In order to achieve success on a global scale and be well prepared as 21st century learners, Village Charter Academy will create a diverse community of engaged citizens who treat others with respect, value friendships, and demonstrate a work ethic that exemplifies perseverance and responsibility.

**Persons with Disabilities** – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by section 202 of the American Disabilities Act of 1090. Any individual needing special accommodations should directly contact the school office at least 72 hours before the meeting.

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Best Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

<https://us02web.zoom.us/j/87054407836>

Individuals wishing to provide public comment at this Board meeting must send their comments in writing to [villagecharteracademy@gmail.com](mailto:villagecharteracademy@gmail.com) prior to the meeting or prior to the discussion of the Agenda item during the meeting – comments received after that point in the meeting will not become part of the record. In your email, please include whether you are commenting on non-agenda items or a specific agenda item (reference the agenda item number). Comments submitted by email will be read aloud during the Board meeting for up to three (3) minutes. If comments are in Spanish or another language, they will be translated to English and such comments will be limited to six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials submitted to the School Board may be reviewed by any interested persons via an open drop box:

<https://edtecinc.box.com/s/zdceollwny1gs80cf9ilx51jf9p4lq4b>

**Minutes**

**I. Call To Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	_ x _	_____
Michael Heatherston	_ x _	_____
Cheryl Sanders	_ x _	_____
Susan Pritchard-Musone	_ x _	_____
Jirusha Lopez	_____	_ x _
Elayne Berg-Wilion	_ x _	_____

**III. Public Comment**– “The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

No public comment

**IV. Directors Report/Committee Meetings:**

1. Directors Report

Operations-

- LADPH came to campus to inspect student assessments on campus.
- VCA is continuing to procure PPE for school reopening.
- Bathroom remodel is nearly complete.
- Food Service is distributing approximately 400 meals per week.
- New technology devices have arrived and are being distributed.

Academics-

- YTD average attendance is 99%
- Professional Development- Online Platform for self-selected and assigned courses. Admin team attended CSDC Leadership Update Conf. Oct. 26-28
- End 1st Reporting Period is Nov. 6, Report cards and conferences week of Nov. 16
- WASC virtual site visit was Nov. 1-4
- LADPH Updates for school reopening added to Weekly Notes and staff meetings.

Special Education and Intervention, Student Leadership-

- SPED services are in place
- Intervention is conducted by teachers, TA’s in classes, DIBELS suspended for Gen Ed for now.
- Student Leadership is up and running with 41 students. They have made a t-shirt, and participated in WASC focus group.

2. Academic Excellence- board was updated on EL instruction.

3. Community Partnership- board was updated on efforts to explore possible online fundraising opportunities.

4. Fiscal Advisory-

**V. Approval Of Minutes:** Motion to approve minutes from September 19, 2020 and September 22, 2020 by Sanders , second by Heatherston , passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion		
Cheryl Sanders	x	
Michael Heatherton	x	

**VI. Compliance**

1. Brown Act Training- board reviewed components of the Brown Act

**VII. Policy Review, Agenda Items for Discussion and Possible Action**

1. Motion to approve LCAP Budget Overview for Parents by Heatherton , second by Sanders, passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Cheryl Sanders	x	
Michael Heatherton	x	

2. Motion to approve Health Care Proposal by Sanders , second by Heatherton , passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Cheryl Sanders	x	
Michael Heatherton	x	

3. Academic Report- STAR Benchmark

**VII. Budget Report and Budget Related Items for discussion and Possible Action**

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation by , check register, credit card expenditures and bank reconciliation by Heatherton, second by Pritchard-Musone, passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Cheryl Sanders	x	
Michael Heatherton	x	

**Motion to adjourn meeting at 10:45am, by Sanders , second by Heatherton, passed unanimously.**

	<b>Yes</b>	<b>No</b>
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Cheryl Sanders	x	
Michael Heatherton		